

# INVITATION TO BID



**CITY OF RINGGOLD  
PURCHASING  
P.O. BOX 579  
150 TENNESSEE ST.  
RINGGOLD, GA. 30736**

**ITB# 25-001**

**FOR: RINGGOLD POOL HOUSE ROOF INSTALLATION**

**BID OPENING DATE: February 28, 2025**

**TIME: 2:00 P.M. EST**

**PLACE: Ringgold City Hall  
150 Tennessee Street  
Ringgold, Georgia 30736**

## BID SPECIFICATIONS

Awards will be made to the best responsible bidder as determined by the City of Ringgold. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, experience and delivery terms shall be taken into consideration.

The City may consider Award of the Contract to other than the low Bidder.

Successful bidder will provide all materials and installation for this project. The location of City Hall is 150 Tennessee Street, Ringgold, GA. A full set of plans will be on site or at Ringgold City Hall. An onsite visit is recommended – contact Mark Vaughn @ [citymanager@cityofringgoldga.gov](mailto:citymanager@cityofringgoldga.gov) or 706-935-3061.

The City of Ringgold hereby solicits and requests sealed bids for installation of roof and material at Martha Denton Pool House, per design.

Requirements: Upon award of contract, said contractor will be required to provide the following:

- Performance Bond or Letter of Credit
- Payment Bond or Letter of Credit
- Warranty Bond or Letter of Credit
- Certificate of Insurance for contractor and sub-contractor

### STANDARD WARRANTY ON ALL WORK:

- A. Contractor shall issue a two-year warranty against defects in installed materials and workmanship.
- B. No dollar limitation on any of the above warranties.

### SCOPE OF WORK:

An onsite visit is recommended – contact Stephen Middlebrooks 706-428-1740 or [parksandrec@cityofringgoldga.gov](mailto:parksandrec@cityofringgoldga.gov). This is an installation of “HIP” roof with standing seam finish roofing to match that of adjacent building (Patriot Hall), per design. A full set of original plans are available at City Hall for your review.

### PROPOSAL

**We have examined the specifications and agree to furnish the City of Ringgold all material and services required in “The Ringgold Pool House Roof Installation” project. Any deviations from the specifications will be marked exception on the bid sheet.**

The lump sum of the complete installation of the project including all labor, materials and any other cost associated, per drawings.

Lump Sum Proposal- \$ \_\_\_\_\_

Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Bids shall be submitted in a sealed opaque envelope and shall be marked on the outside with the name of the submitting company, and the words "Sealed Bid – Pool House Roof Installation".** Any deviation from the requirements set forth for the labeling of the bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered.

Sealed bids shall be addressed to the attention of Mark Vaughn and mailed to the City of Ringgold, P.O. Box 579, Ringgold, Ga. 30736 or hand delivered to the City Hall at 150 Tennessee St., Ringgold, Ga. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids shall be typed or submitted in ink. Bids will be opened and read publicly. Bids are legal and binding upon the bidder when submitted.

It is understood that this contract, if accepted by the City of Ringgold, is entered into solely for the convenience of the City and in no way precludes the City from obtaining like goods from other suppliers upon prior approval of the City Manager. Such approval shall be made at the sole discretion of the City of Ringgold and shall be conclusive.

The City of Ringgold reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. The City of Ringgold shall have the right to delete a unit item from the bid if necessary or proper in the sole determination of the City of Ringgold.

We certify that our bid meets the minimum requirements as specified in bid documents, this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PRINTED NAME OF SIGNATURE

\_\_\_\_\_  
COMPANY

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY/STATE/ZIP CODE

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
FAX NUMBER

EMAIL ADDRESS: \_\_\_\_\_



**Contractor Affidavit under O.C.G.A. §13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Ringgold, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.C.A. §13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Name of Project

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_, 202\_\_ in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_